

The Ultimate Guide to FP&A in 2021

Tom Peff Seung Yoo

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Asking Questions



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Moderator



Steve Shannon Director

Partnership Marketing, Business Development



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Featured Presenter



Seung Yoo Product Manager (formerly FP&A Analyst) Workday Adaptive Planning





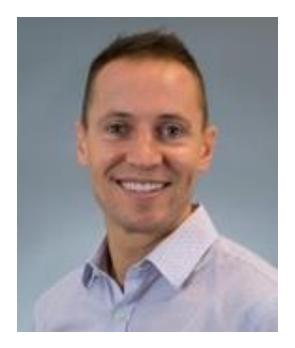
Seung Yoo's Biography

- Seung Yoo is a Product Manager working on Workday Adaptive Sheets features.
- Prior to Workday, he held several positions such as solutions consultant, implementer, architect, and sales engineer.
- Seung has worked closely with many customers from various industries like Healthcare, Credit Unions, Retail, Manufacturing, Hospitality, Agriculture, and non-profits.





Featured Presenter



Tom Peff Product Marketing (formerly Director Finance, FP&A) Workday Adaptive Planning





Tom Peff's Biography

- Tom Peff is a finance professional with over 15 years' experience in FP&A, operational and principal investment roles, at both early and late-stage companies.
- Before moving to a solution advisory role, Tom served as Director of FP&A at Adaptive Insights (which was acquired by Workday).





Upon completing this webinar, you will be able to:

- 1. Describe how to start the financial modeling process based on items such as customer acquisition cost, headcount forecasting, and top-line growth rates.
- 2. Explain how to save time by quickly generating reports and metrics in any Microsoft Office tool.
- 3. Recognize best practices for reporting to your board.
- 4. Compare your organization's standing against its peers using benchmarks.



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- **01** Top-line Modeling
- 02 Headcount & Expense
- 03 Reporting
- 04 Collaboration
- **05** Q&A



Polling Question 1

What area caused you the most headache in 2020?

- a) Topline modeling
- b) Headcount & expense
- c) Reporting
- d) Collaboration across the org (or lack of)



Polling Question 1 Results (Placeholder)



The Death of the Annual Plan...

Bull & Bear Cases? Rolling Forecasts?

Dated Assumptions? New Opportunities?

Ad-hoc Analysis?

A single, annual budget is NOT sufficient to guide an organization through the year

Modeling Multiple "What-if" Scenarios







Why tackle the top-line?



Run holistic 'whatif' scenarios



Automate complete report packages



Engage strategic participation

Many approaches to modeling...



Dimensionality, granularity, driver logic, ownership, data integration can all be vectors of complexity

Hard code Automate w/ EIP Revenue translation Amort, time lag profiles

Transaction cohorts Gaming, consumption

Growth rates Aggregate or by segment

> Price * Volume Multi-dimensional

Subscriber waterfall Beg + New + Upsell – Churn

> Service delivery Backlog, utilization

Rep capacity Productivity, ramp, quota

Customer-based Contract database

Advertising Impressions, clicks

Freemium Lead conversion

Quota & Territory Separate Sales domain

> Pipeline **Opps from SFDC**

Video on demand SVOD, TVOD, AVOD

Project-based By customer

Top Down Planning Model

Top Down Planning ™	E Jul-2020 ▼	LEVEL Total C	ompany 🔻	CURRENCT	\$USD 🔻	SCENARIOS	Base 🔻	
P&L Balance Sheet Cash F	low							
Top Down P&L								Operating Expenses
					Q	By B	C :	Mktg
LEVELS Total Company 💌 SCEM	ARIOS Base -							CS 0.8
# ACCOUNTS BY TIME	FY2019	JAN-2020	FEB-2020	MAR-2020	APR-2020	MAY-202	0 J ^	Fin 0.7 PS 0.6
1 Revenue		3.083.333	3,083,333			3,083,33		PS 0.6
2 Cost of Sales		920,833	920,833			920,83		
3 Contribution Margin		2,162,500	2,162,500			2,162,50		Exec 0.6
4 Contribution Margin %	0.09		70.1%			70.1		IT 0.6
5	-							HR0.6
6 v Operating Expenses								0 0.2 0.4 0.6 0.8
7 Payroll		4,000,000	4,000,000	4,000,000	4,000,000	4,000,00	. 00	\$,000,000
B Payroll Taxes		1,000,000	1,000,000	1,000,000	1,000,000	1,000,00	0	\$,000,000
9 Office Expense		41,867	41,867	41,867	7 41,867	41,86	57	 Operating Expenses(Current Version)
Travel & Entertainment		199 599	122 522	199 599	100 500	199.59	12	
			All currency v	alues shown in	USD - United Sta	ates of Americ	ca, Dollars	iii∼ Jul-2020 ▼
Top Down P&L Drivers			Toggle drive see impacts			Operating Expense Trend		
					time on	the	:	6 —
SCENARIOS Base *					Dashbo	ard		80 80 80 80 80 80 80 80 80 80 80 80 80 8
# LEVELS, ACCOUNTS BY TIME	JAN-2020	FEB-2020 N	IAR-2020	APR-2020	MAY-2020 J	IUN-2020	JUL-20 Å	
1 🔻 Total Company					1			0
2 w Marketing								
3 Cost of Sales %	40.0%	40.0%	40.0%	40.0%	40.0%	40.0%	40.	Jan 2020 Feb 2020 Mar 2020 Apr 2020 May 2020 Jun 2020 Jul 20
4 11-14-14-14	10	10	10	10	10	10		
4 Headcount								
4 Headcount 5 Average Salary Rate 6 Repart %	50,000	50,000	50,000	50,000	50,000	50,000	50,0	Operating Expenses(Current Version

Polling Question 2

How do you model the top-line?

- a) Hard codes from sales
- b) Segment growth rates
- c) Price * volume
- d) Sale rep capacity (quota * ramp * attainment)
- e) Pipeline / account based



Polling Question 2 Results (Placeholder)



Headcount & Expense





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Project / Initiative Budgeting

Project planning, core to some industries, is critical in times of uncertainty where initiatives need prioritization





Polling Question 3

Your headcount reconciliation is worse than your financial close.

- a) True
- b) False



Polling Question 3 Results (Placeholder)



Reporting

Automation Matrix/Web Dashboards





A New Approach to Reporting

Static Reporting Process

Slow and manual Rigid, requires IT Siloed with disparate data Delayed and infrequent Pre-defined, summary-level Dependent on analysts

Active Reporting Process

Fast and automated

Easy to create, modify, manipulate

Integrated with financial and operational data

Up-to-date and on-demand

Interactive, drill to detail

Self-service creation



Telling a Visual Story

Self-service, online reports

Total Company • See Mar 2018 •	111 ⊙) Notes •						900 ,	/ e B (- 📌
der Total Company (Rollup) wegt United States of Amerika, Dallars										
	Actuals					NUMBER				
6365 Wendor Contracts	1,071	10,964	-87%		17%	190%	17,445	32,862	-42%	
a 6370 Office Rent	12,745	16,023	-16%	19	2%	95	41,483	45,068	-8%	
# 6380 Depreciation	22,643	41,064	-22%	19	41%	-47%	89,501	124,667	-28%	
Total \$300 Office Expenses	201,201	147,060	37%	P	108%	425	421,992	421,087	4%	
= 6400 Travel & Entertainment										
6410 Airfare	9,293	5,678	64%	P	-365	-30%	34,521	26,532	38%	
6420 Hotel	6,962	2,743	121%	P	-34%	41%	79,934	33,498	138%	
6430 Minuta v	12,005	954	5,555%	P	-3%	70%	50,409	11,055	325%	
	× 10 of 3dm 535000	Passa aginti cartanut								
	 X Noth Sale: Wanget STATUTE 	 Metamoriti due No 								
6440 Mileage Parking	1,854	629	196%		218%	-11%	6,890	8,582	-28%	
6450 Other T&E	2,680,295	92,157	2,907%		7,023%	2,852%	2,757,955	203,030	1,268%	
Total 6400 Travel & Entertainment	2,709,608	992,262	2,991%	- P	3,666%	1,882%	2,929,707	283,424	954%	
= 6500 Marketing	12,325	12,668	-3%	~	28%	7%	34,913	35,115	-1%	
6999 Other Expense	3,990	7,244	-69%		-25	42%	11,054	16,732	-34%	
Total 6000 Operating Expenses	6,668,282	3,190,274	74%		84%	187%	11,437,883	8,823,761	28%	
	4									

Dashboards



Office Integration



- Online management reports
- Ad hoc analysis
- Variance analysis

- Flash reports
- Operational analytics
- KPIs

- Board reports
- Management reports
- Financial statements



Polling Question 4

What area of your reporting is the most difficult?

- a) Financial statements
- b) Board packs
- c) Management KPIs
- d) Executive dashboards
- e) Ad-hoc



Polling Question 4 Results (Placeholder)



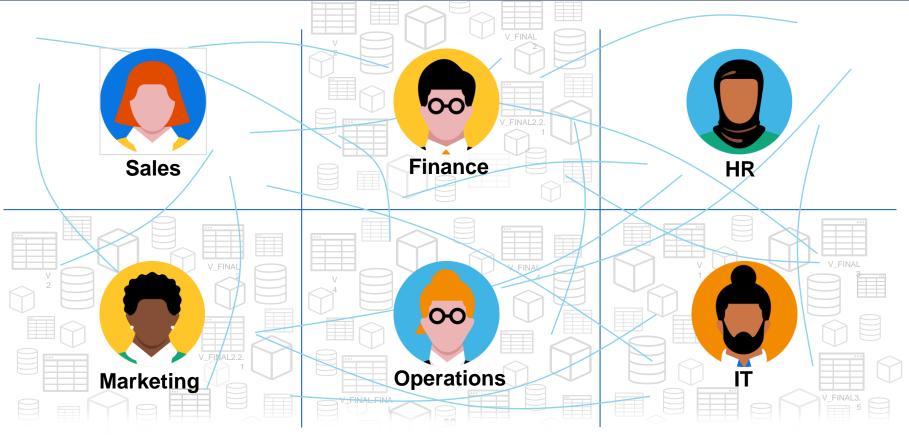
Collaboration



Working with the whole business



Today's Reality: Static Planning



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Financial Planning

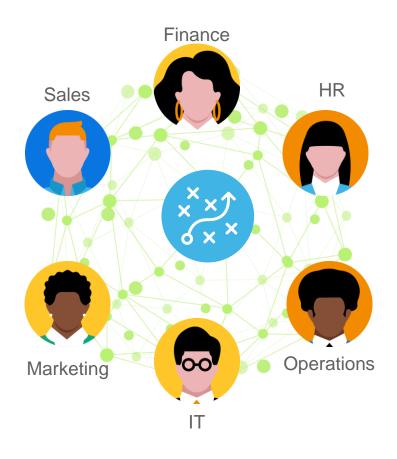
Planning, Budgeting & Forecasting Profitability modeling Scenario planning Strategic planning Financial and management reporting

Sales Planning

Territory Account segmentation Quota Capacity Sales forecasting

Marketing Planning

Campaigns and programs Trade promotions Scenario planning Pricing optimization Brand investment



Workforce Planning

Headcount & cost Skills capacity plans Talent requisition Compensation plans Retention programs

Operational Planning

Demand Forecasting Production planning and unit costs Call center volumes Foot traffic, store unit economics Grant and student planning

IT Planning

Project planning Data center capacity Hardware, software CapEx & investment Upgrade and maintenance

Polling Question 5

I'd be interested in:

- a) Attending an industry roundtable discussion
- b) Seeing a customized demo/trial
- c) More info (eBooks, white papers, videos)
- d) None of the above



Polling Question 5 Results (Placeholder)



Questions & Answers



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Seung Yoo Product Manager (formerly FP&A Analyst) Workday Adaptive Planning



Steve Shannon Director of Partnership Marketing, Business Development

IMA





Thank You to Our Featured Presenters!



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Final Reminders

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<u>or</u>

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